



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 13, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 13, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Vincent Corso, Emma Gosalvez, Jackie Padilla, and Gary Sinderson.

Visitors present included MaryAnn Volders, Gary Heverly Jr., Ben Musser, Dalton Derugen, Alexis Hassinger, and Mark Keller.

County personnel present included Christine Millinder, Julia Sprinkle, Elizabeth Lose, and Mark Smith.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

- A. On a motion by Commission Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the January 16, 2018 Public Hearing.
- B. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the minutes from the Tuesday, February 6, 2018 Board of Commissioners' meeting. Commissioner Pipe abstained from the vote.

V. ACTION ITEM(S)

- A. Proclamation No. 1 of 2018 – Proclaiming February 2018 as “Career and Technical Education Month” in Centre County.

Joining the Board from the Central Pennsylvania Institute of Science and Technology (CPI) were Mark Keller, Skills USA Advisor; MaryAnn Volders, Vice President of Secondary Education; Dalton Derugen, emergency services student; Alexis Hassinger, horticulture and landscaping student; and Ben Musser, welding student. MaryAnn announced that CPI is excited to have the associate and specialized technology degrees starting. In celebration of Career and Technical Education

Month, they will be hosting a community open house on February 23. An emergency services student, Dalton appreciates the amazing opportunities and instructors. This year's class will be the first to receive their EMT certification. Alexis studies horticulture and landscaping and as she continues through the course she is considering to pursue this field as a career. Seeking a more hands on education, Ben came to CPI from Penn State to study welding. He enjoys the class and the staff has been very welcoming. Commissioner Dershem said this is what makes our community so amazing, the pride we have in our community, and knowing students are getting a good education. Commissioner Higgins made a motion to adopt Proclamation 1 of 2018; Commissioner Dershem seconded the motion and congratulated CPI on receiving state funding to expand the health sciences programs. Mark Keller announced that 22 students, including those at the meeting will be representing CPI in a State Skills USA competition in April. The Board unanimously approved Proclamation 1 of 2017.

- B. Commissioners – Anne Ard presented a Memorandum of Understanding between the Centre County Women's Resource Center, Centre County Government, Housing Transitions, Inc., PA CareerLink® Centre County, MidPenn Legal Services, and Bridge of Hope, Centre County in support of the 2018 Office of Violence Against Women (OVW) Transitional Housing Assistance for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Application. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the MOU in support of the 2018 OVW Grant – Dept. 111.
- C. ABC Appointment

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Retired Senior Volunteer Program Advisory Council	Dorothy Christensen	Appointment	1/1/2018 – 12/31/2020

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the ABC appointment.

- D. Commissioner Higgins announced that the check of the week was to West Penn Power in the amount of \$6,642.26. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board approved this week's check run in the amount of \$614,708.38 dated February 8, 2018
- E. Planning
- i. Resolution No. 3 of 2018 – Liz Lose presented to the Board the updated Recreation Chapter of the Centre County Comprehensive Plan Phase II Implementation Strategies. The comprehensive plan is updated about every ten years. Recreation is about the quality of life and focuses on health and wellness, getting people outdoors and disconnected. Three current projects to highlight and the Tri-Municipal Park, Oak Hall Regional Park, and the feasibility study for the Bellefonte to Milesburg Trail. Liz also reminded of the

importance and obligation to be ADA compliant. Commissioner Pipe spoke of the amazing resources that Centre County has and is able to use to drive development. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 151.

- F. District Attorney – Mark Smith asked the Board to consider a contract with Secomba GmbH for the use of BoxCryptor software for the encryption and security of file transfers. The contract total is \$570 for the period of January 19, 2018 through January 18, 2019. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 221.
- G. Register of Wills – Christine Millinder presented a contract renewal with John R. Miller III, Esquire to serve as Solicitor for the period of January 1, 2018 through December 31, 2018. The annual retainer for general advice is \$1,000 and the rate for specific legal matters is \$175 per hour plus out of pocket costs such as filing fees, duplication fees, court reporter fees or transcripts, billed at cost. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda– Dept. 224.
- H. Children and Youth Services

Julia Sprinkle presented the following items for the Board to consider:

- i. Contract renewal with Bethesda Lutheran Services dba Bethesda Children's Home to provide residential services for dependent/delinquent youth. The contract total is \$62,000 which is funded as follows: State \$49,600 and County \$12,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ii. Contract renewal with Adelphoi Village, Inc. to provide foster care and residential services for dependent/delinquent youth. The contract total is \$105,000 which is funded as follows: State \$84,000 and County \$21,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- iii. Contract renewal with Clearfield County Children Youth and Family Services to provide foster care serviced for dependent/delinquent youth. The contract total is \$10,250 which is funded as follows: State \$8,200 and County \$2,050 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- iv. Contract renewal with Keystone Adolescent Center, Inc. to provide foster and residential care services for dependent/delinquent youth. The contract total is \$56,000 which is funded as follows: State \$44,800 and County \$11,200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- v. Agreement with George Jr. Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$225,000 which is funded as follows: State \$135,000 and County \$90,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

- vi. Agreement with Bethany Christian Services of Central PA to provide foster care services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$68,000 and County \$17,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- vii. Agreement with Gateway Health Plan, LP to provide coordination of care. There is no cost for this contract for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- viii. Contract Renewal with The Bair Foundation to provide foster care services for dependent/delinquent youth. The contract total is \$22,500 which is funded as follows: State \$18,000 and County \$4,500 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ix. Contract renewal with Children's Aid Society of Clearfield to provide foster care services for dependent/delinquent youth. The contract total is \$25,500 which is funded as follows: State \$20,400 and County \$5,100 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- x. Contract renewal with Premier Biotech for drug testing and laboratory services. The contract total is \$7,000 which is funded as follows: State \$5,600 and County \$1,400 for the period of January 1, 2018 through December 31, 2018 – Dept. 511.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move items i-x to next week's Consent Agenda.

- xi. Centre County Children and Youth Services quarterly report for the period of October 1, 2017 through December 31, 2017. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the quarterly report – Dept. 511.

VI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda items A-E with some discussion.

Commissioner Dershem requested that the Central Pennsylvania Workforce Development Corporation have more of a presence with the County and that a representative provide updates on what is happening within the organization and their vision for the three-year term of the grant. Commissioner Higgins amended his motion to approve Consent Agenda Items A-D. The motion was seconded by Commissioner Dershem and unanimously approved.

Commissioner Higgins made a motion to table item E until next week. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Emergency Management – Report on Hazardous Material Emergency Response Preparedness for calendar year 2017– Dept. 351.
- B. Facilities Management – Planned Maintenance Program Agreement with PAC Industries, Inc. to provide maintenance supplies and labor for service of the laundry

equipment at the Correctional Facility. The contract is for two planned maintenance visits at a rate of \$990 per visit, a total of \$1,980 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

- C. MIS/RBA – Contract renewal with Netbrain to provide software maintenance and support for Netbrain software used for county network management. The contract total is \$2,205 for the period of December 11, 2017 through December 10, 2018 – Dept. 142.
- D. Prison
 - i. Contract renewal with the Central Pennsylvania Workforce Development Corporation (CPWDC) to provide staff training, training materials, and follow up support as needed for the WorkKeys program. The contract rate is \$66.75 per examinee and \$35 shipping per testing for the period of December 1, 2017 through November 30, 2018 – Dept. 333.
 - ii. Contract renewal with The Pennsylvania District Attorneys Institute (PDAI) for the SAVIN maintenance and service agreement. This service provides notification to victims upon offender's release. The contract is at no cost to the County for the period of January 1, 2018 through December 31, 2018 – Dept. 333.
- E. Commissioners– Grant agreement between the Central Pennsylvania Workforce Development Corporation (CPWDC) and the Pennsylvania Department of Labor and Industry which will allow the CPWDC to receive grant funding from the Commonwealth for the period of July 1, 2018 through June 30, 2021 – Dept. 111.

VII. DISCUSSION ITEMS

- A. Commissioner Higgins announced that a Public Input Session on the Bellefonte to Milesburg Trail Feasibility Study will be held on Thursday, February 22 from 5:00-7:00 PM in the Bellefonte Borough Council Chambers. The two and a half mile multipurpose trail will connect Bellefonte and Milesburg Borough and improve access for recreational enthusiasts. Topics for the Public Input Session will include benefits, visions, process, thoughts and questions.

VIII. C-NET REQUESTS

IX. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem announced there are 107,709 registered voters in Centre County. The precinct of the week is #75 Rush Township West with 455 registered voters. In the November election they had 134 ballots cast for a 29.45% voter turnout.
- B. Announcements

- X. Margaret announced that the Board met in executive session from 2:35 - 3:05 PM on February 9th to discuss a legal matter.

XII. PUBLIC MEETING SCHEDULE

Thursday, February 15, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Monday, February 19, 2018

County Government Offices - CLOSED

Tuesday, February 20, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 22, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, February 27, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 29, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XIII. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, February 27, 2018

First day to circulate and file nomination petitions for congressional candidates.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIV. QUESTIONS FROM THE PRESS

- XV. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:54 AM.

ATTEST:

Margaret N. Gray
Administrator